

- Does BPS have a 60-day supply of various types of masks (3-layer cloth masks, FDA-approved surgical/medical-grade masks, clear masks), eye protection, nitrite powder-free, latex-free gloves, and gowns for staff coming into the building who will be delivering in-person services?
BPS has a 60 day supply of paper disposable masks in each school and an ample supply on hand to resupply. Yes, BPS has a 60-day supply of PPE on hand for all students and staff. BPS has developed a method to inventory schools as well as a process for schools to request PPE weekly. BPS is working to increase our on-hand stockpiles of frequently-used PPE to ensure we have ample PPE at all times. At this time, BPS is having a difficult time securing gloves, though we have a 90 day supply on hand and we now have a team working to ensure we constantly replenish this supply.
- Has BPS provided each nurse with five N95 masks for use in accord with CDC approved extended use protocols. If a nurse sees a student or staff member with COVID symptoms as defined by the CDC, and that student or staff member tests positive for COVID, does BPS have additional N95 mask to provide to nurses?
Yes, five-N95 masks have been provided to the nurses. We will continue to procure and distribute N95s to nurses.
- Does BPS have a 60-day supply of disposable masks for students who will be receiving in- person services at each school?
Yes, with an additional large inventory in stock that can be requested.
- Which schools have had MERV 13 filters installed and when were they installed?
The table below provides this information as of 1/26/21.

School	Ventilation	Merv-13 Applicable	Date Merv-13 Installed
Boston Arts Academy	Central HVAC w/ FCU's, HRU's, 2 blrs, 1 chiller/twr	Yes for AHU's, no for classroom FCU's and HVAC units.	12/23(m13)
Campbell Resource Center	Central HVAC w/RTU's and AHU's, hw blrs and pumps.	Yes	12/20(m13)
Carter, William E. School	Central HVAC - RTU's and UV's w/ operable windows	Yes for RTU's, no for UV's	11/24(m13)
Charlestown High School	Central HVAC - 4 blrs, 1 chiller/twr, 36 CUH, 28 ex fans, 13 AHU's, 13 pumps, 1 RTU, 2 sump, 2 sewage eject	Yes	11/16(m13)
Community Academy of Science and Health	Central HVAC - 12 RTU-AHU, 12 ex fans, 11 pumps, UV's, FCU's, 2 blrs, 1 chiller/twr	Yes for AHU's, no for classroom UV's	12/7(m13)
Condon, James F. K-8	Central HVAC - 2 blrs, 1 chiller/twr, 13 pumps, 17 AHU's, UV's, CUH's, 32 ex fans	Yes for AHU's, no for UV's	12/9(m13)
Dearborn STEM 6-12 Academy	Central HVAC - 3 blrs, 1 chiller/twr, 8 pumps, 3 AHU's, 1 RTU, ex fans	Yes	11/19(m13)
Eliot (Salem St.)	Central HVAC - 2 blrs, 2 pumps, 1 ahu, ex fans, FCU's, operable windows.	Yes for AHU	12/11(m13)
English High School	Central HVAC - 2 BLRS, 1 chiller/twr, 12 AHU's, 8 pumps, ex fans	Yes	12/7(m13)
Haley Pilot School	Hot water heat (1 HV) with Central HVAC in Addition (9RTU's)	Yes for AHU's, no for classroom UV's	12/3(m13)
Horace Mann School for the Deaf Hard of Hearing	Central HVAC - 2 blrs, 1 chiller/twr, 6 AHU's, 20 ex fans. CUH's and UH's.	Yes	11/24(m13)
Jackson/Mann K-8 School	Central HVAC - 2 blrs, 1 chiller/twr, 6 AHU's, 20 ex fans. CUH's and UH's.	Yes	11/24(m13)
Mattahunt Elementary	Central HVAC - 2 blrs, 1 chiller/twr, 8 AHU's, 14 ex fans, 12 pumps, 20 UH's	Yes	12/10(m13)
Mission Hill K-8 School	Central HVAC - 2 blrs, 1 chiller/twr, 8 pumps, 3 AHU's, classroom FCU's, HRU's, ex fans.	Yes for AHU's, no for classroom FCU's and HRU's	12/2(m13)
Muniz, Margarita Academy	Central HVAC - 2 blrs, 1 chiller/twr, 8	Yes for AHU's, no for classroom	12/2(m13)

	pumps, 3 AHU's, classroom FCU's, HRU's, ex fans.	FCU's and HRU's	
Murphy, Richard J. K-8 School	Central HVAC - 3 blrs, 1 chiller/twr, 20 pumps, 9 AHU's, 17 CUH's, 33 UV's, 16 FCU's, 25 ex fans.	Yes for AHU's, no for classroom UV's	12/14(m13)
Orchard Gardens K-8 School	Central HVAC - 2 blrs, 1 chiller/twr, 10 pumps, 3 AHU's, classroom UV's and FCU's, ex fans, operable windows.	Yes for AHU's, no for classroom FCU's and HVAC	12/14(m13)
Succeed Boston-Barron Assmt.	Central HVAC - AHU's with DX and gas fired hx.	Yes	12/10(m13)
Trotter School	Hot Water Heat with central ventilation (UV's)	Yes for AHU's, no for classroom UV's	12/24(m13)
Umana, Mario Academy	Central HVAC - 2 blrs, 1 chiller/twr, 10 pumps, 15 AHU's, CUH's	Yes	12/8(m13)

5. *Do all of the rooms in schools without mechanical ventilation and MERV-13 filters have air purifiers appropriate to the size of the room in them? As shared from previous reopening issues, are staff knowledgeable about how to use them properly?*
Yes. There is also a protocol in place for school leaders to request additional units. The facilities department has created a one page document outlining how to operate the unit and has created an instructional video that has been shared with BPS communications.
6. *Do all medical waiting areas and nurses' offices have air purifiers?*
Yes.
7. *Has BPS conducted air quality and ventilation testing in accordance with the options set forth in the Harvard School of Public Health 5 Step Guide to Checking Ventilation Rate in Classrooms in a representative sample of classrooms during school hours?*
Per the November 15th MOA, BPS agreed to conduct air quality tests in accordance with the options set forth in the Harvard School of Public Health 5 Step Guide to Checking Ventilation Rate in Classrooms in a representative set of classrooms during school house in the four schools that opened for in-person learning on November 16, 2020. Likewise, BPS will conduct air quality tests in accordance with the options set forth in the Harvard School of Public Health 5 Step Guide to Checking Ventilation Rate in Classrooms in a representative set of classrooms during school house in the all schools opening for in-person learning on February 1, 2021. BPS has conducted air quality and ventilation testing in the 32 schools already open for in-person learning and shared those results with the BTU on Wednesday, January 27, 2021. BPS also shared a draft schedule of the upcoming air quality tests in accordance with the options set forth in the Harvard School of Public Health 5 Step Guide to Checking Ventilation Rate with the BTU on Wednesday, 1/27 and requested feedback. The BTU did not send a response to BPS. Since sending the draft schedule, BPS has worked with their vendors to create an expedited schedule that will conclude the week of March 1st. This schedule was sent to Jessica Tang on Friday, 1/29. Cashins, the independent contractor, will conduct these tests in accordance with the options set forth in the Harvard School of Public Health Guide.
8. *Where are the results of those tests and why hasn't the BTU been invited to observe those tests as previously agreed upon?*
BPS shared the results of the extensive air quality testing it has conducted thus far with the BTU on Wednesday, January 27, 2021. When BPS receives the schedule of testing from the independent contractor, it will be shared with the BTU in order to ensure BTU observation of testing.
9. *If a majority of samples do not reflect an ACH of at least 3, BPS has BPS increased the representative sample size of classrooms by 10%? BPS will allow a BTU observer and will share the measurements and results. If the test for a classroom reflects an ACH below 3, what actions has BPS taken to increase the ACH to at least 3 or provide new classrooms?*
The external vendor will be using a representative sample of 17%. Per the November 15th MOA, if a majority of samples do not reflect an ACH of at least 3, BPS will increase the representative sample size of classrooms as stipulated. BPS will allow a BTU observer and will share the measurements and results. If the test for a classroom

reflects an ACH below 3, BPS will take action to increase the ACH, such as opening a window in the classroom, opening a classroom door, or placing a fan in the classroom. If BPS cannot increase the ACH in the classroom, BPS will provide a new classroom

10. As suggested within guidance provided by the CDC, DESE, ASHRAE and the BPHC, has BPS complied with and completed all preventive maintenance and repairs required by the state to its HVAC systems within all BPS buildings? ASHRAE's COVID-19 compliance checklist includes provision of adequate ventilation rates and air exchanges for all Central HVAC buildings, and uses Indoor Air Quality monitoring as a method for verification of adequate and sufficient ventilation.
Yes. [Here](#) is the document outlining ASHRAE guidance and BPS Compliance.
11. BPS agreed to release a bid for Indoor Air Quality data loggers, which were to be installed in all BPS classrooms. Have they all been installed?
Per the November 15th MOA, BPS agreed "to release a bid for Indoor Air Quality data loggers..." (See MOA RE: Returning High Needs Students to Four Schools, paragraph 9.) BPS met its obligation by releasing a bid for data loggers on December 22, 2020. The committee is reviewing bids and will send a recommendation for services to move forward with to the Superintendent for review and approval.
12. BPS has agreed to comply with Mass General Law Section 113, Chapter 149, which requires that adequate heat be provided from October 15-May 15. From the 11/15 MOA: "Specifically, BPS chooses to maintain 68–78 degrees Fahrenheit, adopted as a comfort guideline from the Massachusetts State Sanitary Code (Chapter 2 for Habitable Housing, 105 CMR 410.201) during the heating season (all school buildings) and cooling season (only for mechanically ventilated buildings with AC). Adjustments can and will be made as requested. Temperatures will be monitored by the Energy Division each day, and temperature reports will be made available showing each building's average temperatures at 7:00 am, 11:00 am, and 3:00 pm for the prior day." Can you please share the temperature readings and have they been maintained between 68-78 degrees Fahrenheit?
[Here is an example of a daily heating report format.](#) There is a built-in notification if a result is below acceptable range and then the team is deployed to the site to investigate and determine what adjustments may be needed.
13. What is the free weekly COVID testing schedule for BTU members working in person? We have not received the testing schedule for the 98 schools set to reopen on Monday.
The final weekly surveillance testing schedule was shared on Friday, 1/29. On 1/27, we shared the school clusters with our school leaders for feedback. The schedule was shared with school leaders and Jessica Tang as soon as the clusters were finalized based on feedback.
14. The 1/10 and 11/15 agreement states that "BPS shall communicate established protocols for notification and contact tracing. BPS staff shall adhere to the established COVID-19 protocols and timeframes for notifying staff members, students, and families. In accordance with these protocols, Health Services will contact close contacts individually by phone for each individual case to inform the individual and provide the recommendations from BPHC regarding quarantine, testing, and recommend that the individual notify their primary health care provider. Health Services and the Office of Communications will work with school leaders to notify all members of the school community, including related service providers who were providing in-person support at the school during the possible transmission time period, in writing via school messenger as soon as we have contacted or have made several attempts to contact the identified close contacts." Have there been updates on how to improve consistent contact tracing and communications? This was an issue at the 32 schools reopened already.
The Health Services team conducts investigation and contact tracing for cases that impact the onsite school community. Following confirmation of close contacts, through review with the Boston Public Health Commission Infectious Disease Bureau & communication with the close contacts, notification to the impacted school community is sent by the building leader. Health Services is expanding the number of individuals who conduct internal contact investigation and tracing to ensure timely communication to the school community.
15. Do all BPS bathrooms being used have exhaust fans/systems as required by the Building Codes?
All student and teaching staff bathrooms have exhaust fans and systems required by building codes.
16. Does each health office have a permanent or temporary sink?

Yes.

17. *Do all schools have a school schedule and plan in place based on volunteer staff first? If not, has the plan gone before the Reopening Task Force?*

BPS is not aware of any schools relying on volunteers to serve in-person students. Schools have created scheduling plans based on the paid BTU members who have opted to return to school to serve their students in person. Schools have provided their staffing plans to BPHC. For Feb 1 HIPP, so far schools that had concerns have solved their staffing problems before needing to come to the taskforce for problem solving.

18. *Have all equity requests for accommodations been responded to?*

Requests for disability and pregnancy accommodations are receiving responses on a rolling basis. As in-person staffing needs change over time, the Office of Equity is partnering with school and district leaders to accommodate as many staff as possible. Based on our best estimates of staffing needed for the increase in in-person students beginning February 1, we believe the overwhelming majority of BTU members have been informed if they are able to remain remote. Any remaining staff will be informed in the next few business days. Those who are needed in-person will have the opportunity to consider whether they can safely report to work given the new levels of air filtration and other safety measures, or other accommodations. If not, they will need to apply for leave through the Office of Human Capital.

19. *What steps has BPS taken to implement schedules in which in-person teachers are predominantly focused on providing in-person instruction whereas other teachers are predominantly focused on providing remote instruction?*

Many of the plans submitted to the task force separate in person/remote teaching. Some smaller schools and high schools do not have the capability to do so. Each school's context needs to be considered.

20. *We have requested the plans sent to BPHC but have not received them yet. Can you please share them with us?*

Please see the attached overview of the health and safety protocols in place at each school. We will share the staffing plans on Monday, 2/1. We need to redact the personally-identifiable student information from each school's plan.