

Conducting Elections and Faculty Votes

Election Protocol

- 1) Elections are run by Building Reps or Faculty Senate Election Committee. If BTU Reps are on the ballot, they organize and run the election but ballots must be distributed, collected and counted by a BTU member other than candidates for election. The election must be held in a neutral area such as the library or cafeteria, wherever possible, *or online in remote learning times*.
- 2) Give at least five (5) School Days written notice including time & location of vote.
- 3) Conducted by written secret ballot, *or electronic ballot*, of those BTU members who are present, eligible and voting.
- 4) Bldg. Reps. control location & time for voting which shall be listed in notice.
- 5) Ballots counted by BTU members other than candidates for election, ex. Faculty Senate Chair, BTU volunteers
- 6) Voters are BTU members assigned more than half time to your building. Eligibility dependent upon type of vote. Please see below.

*Please use this protocol even when the number of candidates is equal to or less than the number of openings to allow for write in candidates. We want to encourage increased participation and capacity building within our Union. Voting is part of our by-laws

Type of vote

- 1) Waiver votes on contractual changes
 - a. 66% ($\frac{2}{3}$) majority
 - b. School site council must formally vote in approval in advance of faculty vote.
 - i) Members of any bargaining unit affected by the waiver may vote. For instance, if it is about the length of P&D periods, only members of the teacher bargaining unit would vote because they are the only ones with P&D periods in their contract.
- 2) Middle/High School Teacher Schedule Changes
 - a. Any Master Schedule change (e.g. 6 – period, 7-period, block schedule) from one year to another requires a waiver vote in accordance with regular contractual provisions, except a 55% vote is required instead of a 66% ($\frac{2}{3}$) vote.
- 3) Elections for BTU members on School Site Council
 - a. Any eligible BTU member can vote and run for office

Note: Building Reps have no obligation to run a fraudulent vote. Some common examples:

- a. School Site Council did not previously and formally approve by vote an issue where approval is necessary
- b. Proposed schedule too vague

Contact your respective BTU Field Rep for clarity if needed.