

# Sick Bank Donation Program Information

**BTU sick leave donation program enrollment will  
be available from 9/6/22 through 10/31/22**

If you would like to join the sick bank, please follow the instructions below and 1 sick day will be deducted from your accrued balance:

- To make your donation: Navigate to [ess.boston.gov](https://ess.boston.gov) > select the "BPS Sick Bank Donation" tile > read and acknowledge the terms and conditions > click submit
- Submission of a donation to the Sick Bank program does not guarantee enrollment. You will be sent a confirmation notice when you have been accepted into the program.
- The sick leave donation program is not mandatory and this donation cannot be rescinded
- For more information on this program, eligibility criteria, and how to apply, please read HRS-PP15, the Sick Leave Donation Program circular: <https://tinyurl.com/HRS-PP15>
- If you want to withdraw from the sick bank please request to do so here - <https://tinyurl.com/y5vv2ma3>

Scan QR Code to be brought to  
ESS website now!



**PARA's PLEASE NOTE: The Para bank is **depleted**, even if you have donated in the past, if you would like to contribute you will need to donate again.**